**Evaluation Form for Projects/Programs/Events Funded by the Beyond the Page Endowment**

Project Title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Project Director \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PRINCIPAL LIBRARY\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PARTNERING LIBRARIES\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

OTHER PARTNERS\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Names of Performer(s)/Presenter(s)/Discussion leaders/exhibit creators:

TYPE OF PROJECT

Check the box that most closely matches your project:

Lecture/lecture series Discussion program (book, film, other)

Exhibition Literacy

Library Marketing Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. PROGRAM/PROJECT DETAILS (add or delete cells as necessary)

|  |  |  |  |
| --- | --- | --- | --- |
| PROGRAM | DATE/TIME | LOCATION | ATTENDANCE |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

Total Attendance: \_\_\_\_\_\_\_\_\_\_\_\_

Would you recommend this program to other libraries? Why or why not?

What difficulties or problems, if any, did you encounter while planning and implementing this project?

*Optional, but much appreciated: Attach up to 3 photos of any aspect of this project.*

1. PUBLICITY (*if possible*, *please attach one copy of major promotional pieces*)

Based on patron feedback, what do you feel was your most successful form of publicity?

Was Beyond the Page & the National Endowment for the Humanities properly credited in print materials, the program introduction, and event publicity? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. BUDGET

Did your expenditures match the amounts requested in your grant proposal? \_\_\_\_\_\_\_\_\_ If no, what was different?

1. ASSESSMENT

In Question 6 of your grant application, you indicated how the impact of the project would be assessed. Report those findings here, including any comments heard from participants/attendees.

*We certify that all expenditures were incurred and expended within the approved grant period solely for the purposes of the above named grant, and in accordance with the conditions of the Grant Proposal and Certifications or with the modifications noted within this report.*

Name: Project Director or Fiscal Agent Date